

Google sheets DIGITAL PLANNER

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OCCUPATIONAL THERAPY DAILY TREATMENT & GOAL PROGRESS MONITORING

- This digital google sheet is the perfect tool to keep you organized!
- These ready-to-use pages were designed to be used with Google Sheets/Google Drive.
- Click the thumbnail image below to save your own copy of this digital organizational tool.
- Edit and use in your own individual Google Drive.

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HERE →

The screenshot displays a Google Sheet template titled "OT: DAILY TREATMENT & GOAL PROGRESS MONITORING". The interface includes a standard Google Sheets menu bar and a toolbar. The main content area is organized into several sections:

- Header Section:** Contains fields for "Student Name:", "Teacher/Room#:", "Therapist:", "DOB:", "School:", "License#:", "ICD 9:", "Mandate:", and "NPW#:". There is also a section for "Special Alerts/Adaptive Equipment/Medication".
- GOALS Section:** A section for tracking goals, with a "GOALS:" label and a table for recording progress.
- SESSION KEY:** A key defining session types: I - Individual, G - Group (Specify # in group, i.e. G3), MU - Make-up visit, SA - Student Absent, C - Consult, FT - Field Trip, E - Evaluation, V - Virtual Session, CT - Cancelled by Therapist, CS - Cancelled by School, SC - School Closed, H - Holiday Break, SM - Supervisory Meeting, U - Unavailable, TA - Therapist Absent.
- PROGRESS KEY:** A key defining progress levels: N - No Progress, LP - Limited Progress, P - Progress, R - Regression, A - Achieved.
- SESSION NOTE:** A section for recording session notes, with a table for tracking dates, start/end times, and session details.
- Therapeutic Activities & Exercises Addressed:** A section for listing activities, with checkboxes for various skills such as "Adaptive Equipment/Assistive Tech", "ADLs/IADLs Skills", "Bilateral Coordination", "Balance Activities", "Coordination/Motor Planning", "Fine Motor Coordination", "Functional Mobility Training", "Handwriting Skills", "Muscle Tone/Control", "Sensory Activities/Self Regulation", "Strengthening/Core Strength", "Therapeutic Exercises", "Upper Extremity ROM", "Visual Motor Skills", and "Visual Perceptual Skills".



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terms

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